



The Recreation Center

16400 Brookhurst Street
Fountain Valley, CA 92708



Frequently Asked Questions

WELCOME AND THANK YOU...

for your interest in **The Recreation Center**. Here at **The Recreation Center**, we receive many requests regarding our banquet/meeting halls and rooms. We have created an answer for some of the most frequently asked questions, however, should you have additional questions, please call 714-839-8611 and we will be happy to assist you further. Again welcome and we hope that we will be able to help you with your event facility needs.

How many guests do the rooms hold?	180 people theater style seating, 175 people banquet style without a dance floor, or 144 people banquet style with a dance floor. The capacity varies according to your need and the set up
Could I come to see the rooms?	Yes, between the hours of 9:00am – 9:00pm, Monday through Thursday and 9:00am-1:00pm, Friday and Saturday. If these hours are not convenient for you, please call the Facility Coordinator for an appointment.
What are the hours that I can have my event?	The facility is available on: Friday – 4:00pm – Midnight Saturday – 2:00pm – Midnight Sunday – Noon – 11:00pm
Is alcohol allowed?	Yes, but only for adult functions. Alcohol is to remain in the building during the event. NO ALCOHOL IS ALLOWED FOR CHILD RELATED EVENTS.
What are the costs?	The rates vary according to your specific needs. Please see the Pricing Information sheet for more information.
Is security required?	Security is required when you are serving alcohol. You must have one security guard for up to 80 people and 2 security guards for up to 160 people.
How can I reserve a room and date?	To reserve your date, the room deposit is required. The Recreation Center works on a first come, first serve basis. The balance of the rental fees are required sixty (60) days prior to your event
Can we have a live band?	Yes, you may have a DJ or band but the music must stop playing at 11:00pm.
Do you set up the room?	Yes, for your convenience we provide tables and chairs and work with you to set up the room the way that you desire.
What does clean up entail?	You want to make sure that you receive your deposit back so clean up is very important. You must remove anything that you bring into the building. Clean up spills and make sure the trash is taken out of the building. Refer to the Policies and Procedures information sheet for more information