



City of Fountain Valley

Community Services Commission
February 24, 2009
City of Fountain Valley Council Chambers
10200 Slater Avenue
Fountain Valley, CA 92708

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Community Services Commission meetings, please contact the Community Services Division Secretary at 714-593-4400 ext 219. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to the meeting.

CALL TO ORDER – 7:00pm

SALUTE TO THE FLAG – Commissioner Peter Finnerty
ROLL CALL

APPROVAL OF MINUTES

PRESENTATIONS

1. Appreciation Award – Paul Araiza
2. Appreciation Award – Key Club – Randy Golden

INFORMATION ITEMS

3. Master Calendar of Events – 2009 – Revised
4. Commission Sub-Committee / Focus Assignments

ACTION ITEMS

5. FIELD ALLOCATION MASTER PLAN – Youth Group Approval

GENERAL / PUBLIC COMMENTS

VERBAL / WRITTEN COMMUNICATIONS

COMMISSIONERS' COMMENTS

ADJOURNMENT

Next Meeting Scheduled For: March 24, 2009 at 7:00pm

AGENDA COMMUNICATIONS: Materials related to an item on the Agenda submitted to the Community Services Commission after distribution of the agenda packet are available for public inspection in the Community Services Division office at 17967 Bushard Street, Fountain Valley, California 92708 during normal business hours.



**CITY OF FOUNTAIN VALLEY
COMMUNITY SERVICES COMMISSION
REGULAR MEETING
January 27, 2009**

CALL TO ORDER

Vice-Chairman Moss called the Regular Meeting of the Community Services Commission to order at 7:08pm in the City of Fountain Valley Council Chambers, 10200 Slater Avenue, Fountain Valley, California.

ROLL CALL

Commissioners present: Dennis Moss
Peter Finnerty
Dieter Kammerer
Barbara Montz
Mary Taddeo
Jennifer Mulvania

Staff present: Bill Palmer
Yolanda Markey

FLAG SALUTE

Commissioner Montz led the flag salute.

APPROVAL OF MINUTES

Commissioner Montz moved to approve the minutes of the November, 25, 2008 meeting. Second by Commissioner Mulvania. Motion carried 3-0 in favor of approving the minutes with Chairman Kammerer abstaining.

ACTION ITEMS

1. ELECTION OF OFFICERS

The floor opened for nominations for Chairman. Commissioner Kammerer nominated Dennis Moss. Second by Commissioner Moss. Motion carried 5-0. Chairman Moss entertained a motion for the position of Vice-Chairman. Commissioner Montz nominated Commissioner Kammerer with a second by Commissioner Mulvania. Motion carried 5-0.

2. APPROVAL OF APPRECIATION AWARD RECIPIENTS

Staff is presenting one individual and one organization to receive a Community Services Appreciation Award. Staff is requesting the approval of Paul Araiza, an individual, and the Key Club, as an organization. Commissioner Montz made a motion to approve Paul Araiza and the Key Club with a second by Commissioner Kammerer. Motion passed 5-0. Commissioner Montz added that Paul Araiza is an

amazing individual, is at every event and gives so much time and energy you would think that he works for the City. As far as Randy Golden and the Key Club is concerned, they are huge support to us. Both are very deserving of this award. Motion passed 5-0. Chairman Moss congratulated Paul and the Key Club.

INFORMATION ITEMS

3. Master Calendar of Events - 2009

Staff is presenting a master calendar of events for Commission review. We invite the Commission to actively participate in our Division's events.

4. Senior Center Programs and Services

Staff has compiled a list of resources for our community. This list answers questions and is available at the Senior Center Information Counter for those in need of specific services, programs or just for general information.

5. Program Summary

The program Summary for July 1, 2008 through December 31, 2009 is presented to the Commission for review.

6. Mid-Year Budget

This line item was combined with Agenda item number 5.

7. 5K Fun Run Update

The 5K Fun Run is scheduled for February 28, 2009. Currently, 10 Non-Profits are participating with 5 Sponsorships to date. Staff requests the support of the Commission to assist or be a part of the event.

8. Adult Softball and Field Update

Staff meets monthly with facilities and landscape superintendent regarding the sports park complex. A maintenance schedule has been compiled in order to manage the turf renovation and keep the park up to the standards that it is now. All fencing will be down by February 17th with our park being fully operational by then. The Snack Bar Concession RFP garnered 22 responses. Two proposals were received and one has been selected with the contract going on the council agenda for February 16th meeting.

GENERAL / PUBLIC COMMENTS

None

VERBAL / WRITTEN COMMUNICATIONS

For Commissioner Review – Green Folder

- Inaugural Game Flyer – Kick off the opening of the Softball Program with a game on February 7, 2009 on Field 4 at 11:00am.
- List of Commissioner names, addresses and phone numbers.
- The Center Piece for February.
- Invitation to the Valentine's Luncheon at The Center.

COMMISSIONERS' COMMENTS

Commissioner Kammerer – I want to give an update on the Summerfest festivities. It will be a carnival combined with classic car show and on June 12 – 14 and the City has contracted with O Entertainment. It is very exciting and the Commission will be asked to be a part of it. The City Attorney is currently reviewing the legalities. At the Irvine Senior Center, they have a wall with pictures done by the Seniors. These pictures are not for sale and are rotated on a regular basis. Took a tour of the Council on Aging, they have a 1 hour orientation is anyone is interested.

Commission Mulvania – Welcome to our new Commissioners.

Commissioner Moss – Excited about the 5K Fun Run. Welcome to the new Commissioners. I had to be re-appointed and one question that the Council asked me was why I wanted to get re-appointed. This is my sixth year. I said that for one I see a change in the Staff and what they are doing under the leadership of Mark, and I have had kids go through the program. I want to be a part of the City and a part of what they are doing. I am excited at what the Staff is doing and what a great job they continue to do.

Commissioner Montz – Please get the word out and Support the 5K if you can. The Tree Lighting was excellent.

Commissioner Taddeo – Glad to be on the Commission. I have been in Fountain Valley for 40 years. Will attend the Inaugural Game.

Commissioner Finnerty – Happy to be on the Commission and glad to meet all. Been in the community my whole life, and now with young children and I want to get involved.

ADJOURNMENT

With no further business before the Community Services Commission, the January 27, 2009 regular meeting adjourned at 8:03pm.



CITY OF FOUNTAIN VALLEY

Recreation & Community Services Division Memorandum

To: Community Services Commission

From: Mark Nix, Community Services Manager

Date: February 24, 2009

Subject: Commission Sub-Committee / Focus Assignments

BACKGROUND

In 2007 the Community Services Commission reinstated their involvement in a variety of sub-committees and focus groups. Each year the Community Services Commissioners will have an opportunity to select which sub-committees and focus groups they wish to participate in. Listed below is a short list of possible categories the Commission may want to consider their involvement.

- Boys & Girls Club
- Classic Car and Truck Show
- Fitness
- Fountain Valley Community Foundation (appointed by City Council)
- Fountain Valley Summerfest
- Legislation
- Non-Profits (Rotary, Kiwanis, Historical Society, etc.)
- Schools
- Seniors and/or Senior Club
- Special Events
- Youth Sports

RECOMMENDATION

It is recommended that Commissioners pick no more than two (2) sub-committees and/or focus groups to participate with and limit each category to no more than two (2) Commissioners.

Mark Nix
Community Services Manager

*RECREATION & COMMUNITY SERVICES DIVISION
We create community through People...Parks...and Programs!*



CITY OF FOUNTAIN VALLEY

Recreation & Community Services Division Memorandum

To: Community Services Commission

From: Mark Nix, Community Services Manager

Date: February 24, 2009

Subject: FIELD ALLOCATION MASTER PLAN – Youth Group Approval

EXECUTIVE SUMMARY:

In February, 2008 the Community Services Commission adopted the Field Allocation Master Plan which re-established the policies and procedures that govern field assignments for field facilities within the City of Fountain Valley. Under Section X, item B that identifies the criteria to qualify as a Fountain Valley Youth Organization, the group must attend the semi-annual field meeting and turn in the appropriate paperwork to verify their status prior to Staff submitting the youth groups for approval so they qualify for the benefits of a Type #2 user. Staff is recommending the Community Services Commission approve the following groups for Type #2 status: Fountain Valley Little League, Fountain Valley Pony Baseball, Fountain Valley Girls Fast Pitch Softball, A.Y.S.O. - Region #5, A.Y.S.O. – Region #117, California Futbol Club, Fountain Valley Fusion Power, North Huntington Beach Soccer Club, Gold Coast XTREME, Fountain Valley Jr. All-American Football, and Fountain Valley Wolfpack Soccer Club.

DISCUSSION:

Staff has conducted the semi-annual field allocation meeting at the Fountain Valley Recreation Center. Groups in attendance that qualify as Type #2 users included: Fountain Valley Little League, Fountain Valley Pony Baseball, Fountain Valley Girls Fast Pitch Softball, A.Y.S.O. - Region #5, A.Y.S.O. – Region #117, California Futbol Club, Fountain Valley Fusion Power, North Huntington Beach Soccer Club, Gold Coast XTREME, Fountain Valley Jr. All-American Football, and Fountain Valley Wolfpack Soccer Club.

On February 26, 2008 the Community Services Commission approved the policies and procedures that govern our Ten-Year Field Allocation Master Plan. Under Section X, Item B it identifies the basic criteria for approval as a “Fountain Valley Youth Organization” and to qualify as a Group #2 User.

FIELD ALLOCATION MASTER PLAN – Continue

Each organization has completed a 2009 Field Allocation Form that identifies the following:

1. Designation of a group representative to the City (*completed*)
2. Provide an email address and phone of the contact person (*completed*)
3. Organization must have a charter (*completed*).
4. Organization must be established as a non-profit (*completed*).
5. Organization must provide documentation of the boundaries (*completed*)
6. Organization must provide liability insurance (*completed*)
7. Criteria must be met 10 working days prior to the semi-annual meeting (*completed*)
8. Community Services Commission will approve groups' request for Fountain Valley status annually

Those groups that have not met the minimum criteria or failed to attend the semi-annual Field Allocation Meeting and did not complete the appropriate paperwork will still be eligible for consideration as a Group #2 User at the next semi-annual meeting scheduled in the summer, 2009 prior to the Fall season allocation.

Alternative No. 1: recommends the approval of Fountain Valley Little League, Fountain Valley Pony Baseball, Fountain Valley Girls Fast Pitch Softball, A.Y.S.O. - Region #5, A.Y.S.O. – Region #117, California Futbol Club, Fountain Valley Fusion Power, North Huntington Beach Soccer Club, Gold Coast XTREME, Fountain Valley Jr. All-American Football, and Fountain Valley Wolfpack Soccer Club as Group #2 Users for the 2008 calendar year.

Alternative No. 2: recommends that the Community Services Commission not approve these groups as Group #2 Users.

FINANCIAL ANALYSIS:

Alternative No. 1 establishes that these groups have qualified under City Council action to receive a 25% discount from general public field rates but must pay 100% of the utility costs that are incurred. Also, some groups receive a monthly rate by a use agreement in lieu of the discount. Although these costs are difficult to determine, Staff estimates that these youth group discounts amount to less than \$5,000 per season.

Alternative No. 2 recommends that these youth groups would not be approved as Group #2 Users. Although this action may reduce the number of groups that would qualify for the benefits of Group #2 Users. The costs associated with not approving these groups cannot be determined because we do not know the impact it would have on the youth group usage and scheduling of field facilities.

FIELD ALLOCATION MASTER PLAN – Continue

PUBLIC CONTACTS:

All potential youth groups (their representatives) that could possibly qualify as a Group #2 User were contacted by mail, email, and had the Field Allocation Master Plan reviewed verbally at the semi-annual Field Allocation Meeting by Staff.

RECOMMENDATION:

It is recommended that the Community Services Commission approve Alternative No. 1, listing the following groups as Type #2 users as identified in our Field Allocation Master Plan under Policies and Procedures for Calendar year 2009: Fountain Valley Little League, Fountain Valley Pony Baseball, Fountain Valley Girls Fast Pitch Softball, A.Y.S.O. - Region #5, A.Y.S.O. – Region #117, California Futbol Club, Fountain Valley Fusion Power, North Huntington Beach Soccer Club, Gold Coast XTREME, Fountain Valley Jr. All-American Football, and Fountain Valley Wolfpack Soccer Club.

Mark Nix
Community Services Manager

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