



**MINUTES OF THE  
MEASURE HH OVERSIGHT COMMITTEE**

**5:00 p.m.**

**Thursday, January 11, 2018**

**CALL TO ORDER**

5:00 p.m.

**ROLL CALL**

Members Present: Briscoe, Drilling, Jensen, Stone, Taylor, White

Members Absent: None

**SALUTE TO THE FLAG**

**CONSENT CALENDAR**

**1. APPROVAL OF MINUTES FROM DECEMBER 7, 2017**

**ACTION:** Moved to approve the minutes for the December 7, 2017 meeting.

**MOTION:** Drilling **SECOND:** Jensen

**AYES:** Drilling, Jensen, Stone, Taylor, Briscoe

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**Motion carried: 5-0**

**DISCUSSION ITEMS**

**2. MEASURE HH AUDIT REPORT FOR 2016/17**

Robert Callanan, audit partner for White Nelson Diehl Evans LLP, presented the results of their audit of Measure HH Revenues and Expenditures for the Fiscal Year Ended June 30, 2017. The Committee discussed the audit report and moved to receive and file the item.

**ACTION:** Moved to receive and file.

**MOTION:** Taylor **SECOND:** Stone

**AYES:** Drilling, Jensen, Stone, Taylor, Briscoe

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**Motion carried: 5-0**

**3. 2016/17 & 2017/18 MEASURE HH REVENUES & EXPENDITURES & REPORT CARD FORMAT**

**ACTION:** A motion was made that the Committee accept the two-page

“Report Card” format for Fiscal Year 2016/17 as presented in the agenda packet (which immediately follows the auditor’s report) with one modification to include language that describes the City’s targeted reserve level for Budget Stabilization Reserves, which was \$4.5 million based on the Fund Balance Policy adopted by the City Council on February 18, 2014. A request was also made that a letter be developed to outline and summarize the work performed by the Committee with respect to the review of 2016/17 and 2017/18 Measure HH revenues and expenditures. A draft version of this letter will be reviewed and discussed at the Committee meeting on February 8, 2018 with the plan to present the Committee’s findings to the City Council on February 20, 2018.

- MOTION:** Taylor                    **SECOND:** Stone
- AYES:** Drilling, Jensen, Stone, Taylor, Briscoe
- NOES:** None
- ABSENT:** None
- ABSTAIN:** None

**Motion carried: 5-0**

**4. FUTURE COMMITTEE MEETING TOPICS & DATES**

The Committee discussed future meeting dates and topics. The next Committee will be on February 8, 2018 consistent with the action taken in connection with item no. 3.

**ACTION:** No formal action was taken.

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

Chair Briscoe adjourned the Meeting.

The next meeting of the Measure HH Oversight Committee is February 8, 2018, at City Hall, 10200 Slater Avenue, Fountain Valley.

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John Briscoe, Chair